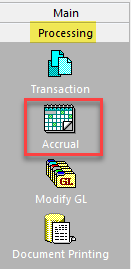
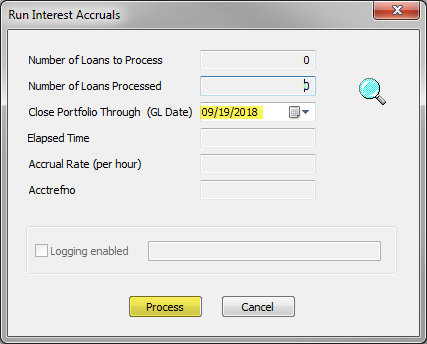
**How to Manually Accrue Loans 4.x**

**Version 4.x**

Go to Shortcut Bar, then select: Processing->Accrual



**Always choose the day prior to today**, then click on “Process”.



\*\*\* If you accrue through today then you will lock all records from allowing any updates.

When it is completed, click on “Done”:

